

**MINUTES  
REGULAR MEETING  
DECEMBER 17, 2014**

The Ross Township Board of Trustees met in regular session to transact business for Ross Township.

**ROLL CALL**

Present - Thomas E. Willsey, Raymond J. Wurzelbacher and Ellen Yordy.

**PROCEDURAL ACTION**

**Motion 14-141** Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on December 4, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-142** Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to approve the minutes of the Regular Meeting held on December 4, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-143** Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to dispense with the reading of the minutes of the Special Meeting held on December 8, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-144** Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to approve the minutes of the Special Meeting held on December 8, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

Karen Underwood Kramer, the Community Relations Chairperson for the Hamilton Dog Training Club presented of a gift of three pet resuscitation masks to the Fire Department.

**DEPARTMENT REPORTS**

**Administration** - Administrator Bob Bass advised that a specific fund was set up for a grant was received earlier in 2014 to purchase a replacement brush truck/quick attack apparatus for the Fire Department. The find is unbalance due to the fact that the reimbursement funds from the grant will not be delivered until 2015. A resolution will be considered later in the meeting which authorizes the advance of General Funds to balance the grant fund and requires the grant fund to repay the General Fund in 2015.

**Fire Department** - Fire Chief Steve Miller announced the retirement of District Chief Ron Holt effective December 31, 2014.

**Road Department** - Superintendent Paul Bulach advised the Board of an upcoming resolution to apply for a \$10,000

cost share grant through the Butler County Storm Water District for the construction of a salt storage barn and an upcoming resolution of necessity to contractually repair various roads in the Township.

He also discussed the departments schedule for tree trimming and announced that street signage inspections were completed for 2014.

**Police Department** - No report

#### **PUBLIC PARTICIPATION**

Hamilton Cleves property owner Anne Burkhart asked the Board to consider supporting her zoning variance request to build a new Family Dollar store on her Hamilton Cleves property. She stated that the variance is needed to provide for more parking spaces in the front of the store than is allowed by current regulations. She stated that the new building could not be relocated closer to the street because it may interfere with future road widening.

Bill Tippmann, from the Atwater Group, representing Family Dollar stated that the chain will not relocate to the new facility unless store front parking is provided. The Board will take the matter under advisement.

Resident Mark Longworth asked if a permit had been issued for the proposed cell phone tower at 3133 Hamilton Cleves and was told that he would need to contact the Butler County Building Department for that information. He then stated that he was concerned about the aesthetics of the tower because of its size. He asked that the Board temporarily stop the project to order to get community feedback on the matter. He also asked when additional turn lanes might be put on S.R. 128 in the Venice area. The Board advised that future turn lane consideration would be driven by development in the area.

**OLD BUSINESS - None**

#### **NEW BUSINESS**

##### **Announcements**

Trustee Yordy announced that the Board of Trustees will move the dates for its' next two meetings in January from the regularly scheduled dates to Wednesday, January 7<sup>th</sup> and Thursday, January 22<sup>nd</sup>. The time and location for these meetings will remain unchanged.

On behalf of the Board of Trustees, Trustee Yordy thanked the residents of Ross for their generosity throughout this past year and wished everyone a safe and happy holiday season.

**Correspondence - none**

##### **Legislation**

**Purpose** - The Butler County Storm Water District has

been collecting tax money for its mandated purposes for several years. In an effort to encourage jurisdictions within the District to perform public works projects which promote the elimination of point source water pollution, the District is offering cost sharing grant funds up to a maximum of \$10,000 per year. The following resolution authorizes an application for a qualifying grant to assist with the cost for construction of a salt storage barn for the Road Department.

**Resolution 2014-073** Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution authorizing application for a grant from the Butler County Storm Water District for Cost Share Grant funds to assist with the cost during the construction of a salt barn in the Road Department and authorizing the President of the Board of Trustees to execute any required documents in connection with the grant application. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - At the last meeting, the Fire Chief requested that the Board give him permission to begin implementing the staffing and salary plan which was presented to the Board during the May 15<sup>th</sup> and June 5<sup>th</sup> meeting so that he can implement full 24/7 coverage at Fire Station #2. The Board gave the Chief permission to proceed. The following resolution amends the Fire Department's staffing levels.

**Resolution 2014-074** Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution amending staffing levels and pay rates for fiscal year ending December 31, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - The ORC requires townships to utilize the services of the Butler County Engineer for contractual road construction projects. The following resolution declares a need to contractually repair various roads in the Township and directs the Engineer to make and submit the surveys, plans, profiles, cross-sections, estimates and specifications required for the repairs.

**Resolution 2014-075** Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted on the adoption of a resolution declaring a necessity for the repair, maintenance, reconstruction, resurfacing or improvement of various roads in Ross Township. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - The Fire Chief received a grant earlier in 2014 to purchase a replacement brush truck/quick attack apparatus for his department. A grant fund which was set up for this purchase requires a General Fund Advance in 2014 in order to balance the account. This resolution authorizes the advance of General Funds to the grant fund and allows the grant fund to repay the General Fund in 2015.

**Resolution 2014-076** Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution authorizing an advance of General Funds to Fund Number 2916, entitled "FY2013 Assistance to Firefighter's Grant (2014)" and

authorizing the repayment of said advance to the General Fund in fiscal year 2015. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-145** Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to approve the following voucher/warrants totaling \$71,267.93 and authorize payment:

<b>NUMBER</b>	<b>PAYEE</b>	<b>AMOUNT</b>
41624	A&A SAFETY	\$9,581.09
41625	AIRGAS GREAT LAKES	\$584.04
41626	ATLAS OUTFITTERS	\$40.00
41627	BAKER HARDWARE	\$3.14
41628	BOB BASS	\$327.16
41629	CREATIVE UPHOLSTERY LLC	\$200.00
41630	DUKE ENERGY	\$1,571.61
41631	KLEI LAWMOWER SALES & SERVICE CO.	\$53.84
41632	LOWES BUSINESS ACCOUNT	\$20.87
41633	MAJOR SUPPLY CORP.	\$139.53
41634	MEDICAL MUTUAL OF OHIO	\$11,634.76
41635	PAUL BULACH	\$79.00
41636	PRO CHEM, INC	\$132.73
41637	RUMPKE	\$262.88
41638	STAPLES ADVANTAGE	\$176.60
41639	SURDYKE, DOWD & TURNER CO., LPA	\$868.55
41640	TIME WARNER CABLE	\$85.15
41641	TIME WARNER CABLE	\$191.67
41642	WERDEN ELECTRIC CO	\$894.00
41643	CHIEF STEVE MILLER	\$80.00
41644	ADVANCED DRAINAGE SYSTEMS INC	\$43.40
41645	BUTLER COUNTY SHERIFF'S OFFICE	\$750.00
41646	CREATIVE UPHOLSTERY LLC	\$200.00
41647	DAVE STINSON dba STINSON TOOL SALES	\$99.95
41648	FIRST FINANCIAL BANK	\$784.93
41649	MEDICOUNT MANAGEMENT	\$1,070.81
41650	TIME WARNER CABLE	\$149.40

The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-146** There being no further business to come before the Board at the time; upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, which motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on January 7, 2015 at 6:00 pm at the Ross Fire Station #1.

**ROSS TOWNSHIP BOARD OF TRUSTEES**

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Ellen Yordy President

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Thomas E. Willsey Vice President

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Raymond J. Wurzelbacher Trustee

**ATTEST:**

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Judy Huffman

Fiscal Officer