



ROSS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES NOVEMBER 30, 2016

**The Ross Township Board of Trustees met in regular session
to transact business for Ross Township.**

CALL TO ORDER - PLEDGE OF ALLEGIANCE ROLL CALL

Present - Thomas E. Willsey, Raymond J. Wurzelbacher and Ellen Yordy

PROCEDURAL ACTION

Motion 16-133

Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on November 17, 2016.

The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 16-134

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted to approve the minutes of the Regular Meeting held on November 17, 2016.

The vote of the Board shows as follows: All present voted yes, motion carried.

DEPARTMENT REPORTS

Administration –Bob Bass advised that due to an illness which currently requires the Police Chief to cut back on the number of hours he is available to work, a resolution must be considered to amend Personnel Policy and Staffing Level and Pay Summary resolutions to reflect making the Police Chief's position part-time and the Police Captain's position full-time. Also, the Personnel Policy amending resolution changes the amount of employee sick leave accruable to comply with ORC Section 124.38. Additionally, a resolution must be considered to enter into an annual agreement with Winelco, Inc. for inspection of the Townships facility septic sewer systems.

Fire Department – Fire Chief Steve Miller requested the Board accept the resignation of Bobby Hughes and Allan Coley, grant a leave of absence for Christopher Goodin and Jacob Smith and the reassignment of Ron Stenger.

Road Department – Road Superintendent Paul Bulach had no report.

Police Department – Captain Jack Tremain requested the Board accept the

resignation of Larry Johns and Ryan Gray.

PUBLIC PARTICIPATION

None

TOWNSHIP BUSINESS

Old

None

New

Announcements

None

Correspondence

Duke Energy sent a notice of its recent application of a rate decrease for its “Accelerated Main Replacement Rider” program subject to approval by the Public Utilities Commission of Ohio.

LEGISLATION

Purpose – Earlier in this meeting, the Administrator announced the Police Chief will be reducing his hours to part time status. The Captain will be is taking on added responsibilities whenever Chief Haussler is not in the office. As a result of these changes, the job descriptions for those two positions need to be amended. Additionally, the Board is changing the amount of employee sick leave accruable to comply with ORC Section 124.38. The next two resolutions are necessary to reflect and enact those changes.

Resolution 2016-055

Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted on the adoption of a resolution amending Sections 5.03(8), A.03.01 and A.03.09 of the Ross Township Personnel Policy pertaining to creation of a new sick time policy for all full time employees, changing the Chief position to part-time and changing the Captain position to full time within the Police Department.

The vote of the Board shows as follows: All present voted yes, which motion carried.

Resolution 2016-056

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted on the adoption of a resolution amending staffing levels and pay rates for the fiscal year ending December 31, 2016.

The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose – The Township needs to maintain its septic sewer systems in order to pass County Board of Health annual inspections. This resolution enters the

Township into an agreement for that inspection and maintenance for 2017.

Resolution 2016-057

Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted on the adoption of a resolution entering into a professional services agreement with Winelco, Inc. for inspections for the operation of the township's sewage treatment systems and authorizing the Township Administrator to execute the agreement.

The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 16-135

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted to approve the following voucher/warrants totaling \$61,578.98 and authorize payment:

NUMBER	PAYEE	AMOUNT
43498	A. E. DAVID COMPANY	\$2,246.28
43499	AMERICAN SAFETY & HEALTH INSTITUTE	\$290.16
43500	ARSLAN UNIFORMS - PUBLIC SAFETY	\$1,430.00
43501	BILL SPADE ELECTRIC INC	\$332.00
43502	D&R TARPING	\$183.55
43503	DELTA DENTAL	\$609.86
43504	ELLEN W. YORDY	\$197.77
43505	FIREHOUSE SOFTWARE	\$3,299.00
43506	FIRST FINANCIAL BANK	\$2,912.08
43507	MATTHEW BENDER & CO INC	\$82.08
43508	MIAMI VALLEY TOPSOIL LLC	\$45.00
43509	PARTSMASTER	\$75.27
43510	RUMPKE HYDRAULICS, INC.	\$17.00
43511	TIME WARNER CABLE	\$99.99
43512	TIME WARNER CABLE	\$95.79
43513	WINELCO INC	\$500.00
43514	CHIEF STEVE MILLER	\$82.50
43515	AT&T MOBILITY	\$949.23
43516	DUKE ENERGY	\$424.67
43517	ESRI	\$395.00
43518	KRISTEN L. GILLUM	\$160.00
43519	M-PAK	\$784.62
43520	PAUL BULACH	\$140.76
43521	STAPLES ADVANTAGE	\$291.99
43522	TIME WARNER CABLE	\$133.43
43523	VERIZON WIRELESS	\$21.27
43524	VISION SERVICE PLAN - (OH)	\$208.93

The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 16-136

Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the

Board voted to place Darryl Haussler into the position of part time Police Chief at the rate of \$25.00 per hour; and to place Jack Tremain into the position of full time Police Captain to the rate of \$26.00 per hour. Both adjustments are in accordance with the current Staffing Level and Pay Summary resolution. The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 16-137

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted to move Jacob Smith and Christopher Gooden from their current positions into the position of Volunteer Firefighter/EMT/Medic; and to move Ron Stenger into the position of part time Firefighter/Medic to the rate of \$16.48 per hour. Both adjustments are in accordance with the current Staffing Level and Pay Summary resolution. The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 15-138

After posing the question for additional action, there being no further business to come before the Board at the time; upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on November 30th, 2016 at 6:00 pm at the Ross Township Government Center.

ROSS TOWNSHIP BOARD OF TRUSTEES


Raymond J. Wurzelbacher President


Ellen Yordy Vice President

Thomas E. Willsey Trustee

ATTEST:


Judy Huffman Fiscal Officer