

# ROSS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES NOVEMBER 5, 2015

The Ross Township Board of Trustees met in regular session to transact business for Ross Township.

## ROLL CALL

Present - Raymond J. Wurzelbacher and Ellen Yordy. Absent - Thomas E. Willsey

#### PROCEDURAL ACTION

<u>Motion 15-126</u> Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on October 14, 2015. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 15-127 Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to approve the minutes of the Regular Meeting held on October 14, 2015. The vote of the Board shows as follows: All present voted yes, which motion carried.

Fiscal Officer Judy Huffman reported as of this date the township has on deposit \$3,313,513.68. She provided the Board with a copy of the Bank Reconciliation Statement and the Cash Summary by Fund Report for October, 2015.

## DEPARTMENT REPORTS

Administration - Administrator Robert Bass provided a nuisance update and requested a resolution to assess the property at 2310 Robin Avenue for abatement expenses. He announced that the Administration, Fire and Police Departments are working with Community First Solutions to provide assistance for elderly, mental health and juvenile behavioral services within the Ross community. He also announced that the residents of the Township will soon be receiving an introductory letter from Rumpke

detailing the new waste collection service being provided under joint contract with Ross, Colerain and Springfield townships beginning April 1, 2016.

Fire Department - Chief Steve Miller presented the monthly report for October, 2015. He also reported the final results of his annual hose testing program. Trustee Wurzelbacher congratulated the department on the handling of their EMS run at the Elda Elementary election site.

Road Department - Road Superintendent Paul Bulach requested permission to accept a Butler County Stormwater District Grant for \$147,934.00 for reimbursement of the Townships cost of the Salt barn construction and to hire Adam Davis into the position of Full-Time Building and Road Laborer. He also announced that the annual crack sealing contract is completed. Trustee Yordy asked Paul to look into correction of stormwater drainage from Ross Estates crossing Black Road.

Police Department - Chief Darryl Haussler presented the monthly report for October, 2015.

## PUBLIC PARTICIPATION

Ross Millville resident Toni Haiber, speaking on behalf of her and the Haubner family (also present) told the Board that they are not happy with the possibility of a zone change which would bring a retail store to their area. Trustee Willsey noted correspondence in which the Butler County Planning Commission sent notice of a planning meeting at 3:00pm on November 10, 2015 and a Rural Zoning Commission at 7:00pm, November 16<sup>th</sup> meeting on the same subject. He encouraged their presence at those meetings to voice their opinions.

The Administrator told the Board that the Planning Commission was looking for the position of the Board on this matter. In the ensuing discussion, the Board directed the Administrator to draft a letter of opposition of the zone change on the basis that the request does not meet the intention of the Township's Land Use Plan; that set-backs to the proposed building do not allow for future expansion of US 27 and that a detailed study of the effects on traffic safety has not been performed.

Resident Jerry Hilbert requested and received an update on the request for closure of a part of Union Street. He was told drawings sowing the details of the closure have not been submitted to the Township and that no opinion or decisions will be made without the plans. He was also updated on the Venice Crossing subdivision issues he has requested. The Administrator advised that Township not had the construction plans for subdivision, he was still awaiting the sight distance visibility study from the County Engineer's office.

Resident Terry Hair expressed his concern with the number of people who were tripping coming out of the Elda Elementary election site. The Board asked the Administrator to discuss this with the school district and report back.

## OLD BUSINESS

Trustee Wurzelbacher thanked the Police and Fire Departments for their participation with the public during Halloween.

#### NEW BUSINESS

## Announcements None

## Correspondence

The Butler County Planning Commission sent notice of a planning meeting at 3:00pm on November 10, 2015 regarding a zone change application on Ross Millville Road. The planning meeting is in advance of the 7:00pm, November 16<sup>th</sup> meeting of the Rural Zoning Commission on the same subject. Both meetings take place in the first floor conference room at the Government Services Center, 315 High Street.

The Butler County Recycling and Solid Waste District provided notice of a Waste Tire Recycling Event on Saturday November 7, 2015 9:00am to 1:00 pm at Ross High School. The program is free to County residents and there is a 10 tire limit per household.

The Butler County Board of Zoning Appeals sent notice of an appeal hearing at 7:00pm on November 17, 2015 in the

first floor conference room at the Government Services Center, 315 High Street. The appeal requests to operate a commercial office on property at 944 Oxford Street.

The Butler County Board of Zoning Appeals sent notice of an appeal hearing at 7:00pm on November 17, 2015 in the first floor conference room at the Government Services Center, 315 High Street. The appeal requests to build an addition closer to the side property line than zoning allows on property at 2184 Ross Millville Road.

# Legislation

Purpose - The Road Department has obtained grants from the Butler County Stormwater District in the amount of \$147,934.00 in order to fund the Townships' \$150,000.00 portion of the cost for the jointly fund and construct a 2000 ton salt storage barn on the Townships' property at The Ohio Department Hamilton Cleves Road. 3133 supplying the co-funding for the Transportation is following resolution enters The Butler County with the Intergovernmental Agreement Stormwater District for the funds.

Resolution 2015-062 Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution entering into a project grant agreement with the Butler County Stormwater District for the it's Storm Water District grant funds; authorizing execution of the agreement; establishing Grant Fund Number 2903 entitled "Butler County Storm Water District Grant"; budgeting receipts and making appropriations for expenses; and requesting an Amended Certificate of Estimated Resources from the Butler County Auditor. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - At the request of Road Superintendent Paul Bulach, the Board has agreed to establish a new position and alter the staffing levels and pay rates in his department. The next two resolutions create a job description for the new position and amend the Township's Staffing Levels & Pay Rates.

Resolution 2015-063 Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted on the adoption of a resolution adopting Section A.04.04 of the Ross Township Personnel Policy pertaining to a Building and Road Laborer job description within the Road

Maintenance Department. The vote of the Board shows as follows: All present voted yes, which motion carried.

Resolution 2015-064 Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted on the adoption of a resolution amending staffing levels and pay rates for fiscal year ending December 31, 2015. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - This resolution orders the assessment of nuisance expenses incurred by the Township at 2310 Robin Avenue. The nuisance was declared under Resolution Numbers 2015-056.

Resolution 2015-065 Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution certifying dangerous structure or nuisance violation abatement expenses at 2310 Robin Avenue to the County Auditor for assessment. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - At the annual Budget Meeting for 2015, the Board approved the transfer of \$136,042.50 from the General Fund to the OTA Lease-Fire Station fund to pay the 11<sup>th</sup> of 15 annual loan payments for the construction of Fire Station 2. The following housekeeping resolution authorizes the transfer.

Resolution 2015-066 Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution authorizing transfer of \$136,042.50 from the General Fund of Ross Township to its OTA Lease-Fire Station fund pursuant to R.C. 5705.14(E) and requesting an Amended Certificate of Estimated Resources from the Butler County Auditor. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 15-128 Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted to approve the following voucher/warrants totaling \$259,412.97 and authorized payment:

NUMBER	PAYEE	AMOUNT
42404	ADVANCED DRAINAGE SYSTEMS INC	\$844.25
42405	AIRGAS GREAT LAKES	\$572.52
42420	ALL-RITE READY MIX-MIAMI VALLEY LLC	\$1,072.54
42423	CHIEF STEVE MILLER	\$80.00

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42424	BARRETT PAVING MATERIALS INC	\$227.52
42425	BEST GENERAL CONTRACTING TIRES	\$924.36
42426	DELTA DENTAL	\$583.27
42427	ECOLAB	\$594.22
42428	HEALTH & SAFETY INSTITUTE	\$502.67
42429	HUFF'S GNS	\$622.00
42430	JEFF CLARK	\$282.60
42431	JUDY HUFFMAN	\$114.70
42432	LUTHER LANDSCAPING	\$150.00
42433	MCCULLOUGH HYDE MEMORIAL HOSPITAL	\$692.00
42434	PHYSIO-CONTROL INC	\$247.00
42434	RUMPKE	\$90.00
	TREASURER, STATE OF OHIO	\$150.00
42436	VOGELPOHL FIRE EQUIPMENT	\$3,888.48
42437		\$26.70
42438	WAYNE'S GARAGE LLC	\$507.44
42439	WOODHULL LLC	\$84.38
42440	PAUL BULACH	\$303.75
42441	WILLIAM DEE RENNER	
	CHIEF STEVE MILLER	\$75.00
42443	A. E. DAVID COMPANY	\$70.35
42444	AIRGAS GREAT LAKES	\$61.72
42445	ARROW INTERNATIONAL, INC	\$1,960.58
42446	AT&T MOBILITY	\$925.87
42447	BAKER HARDWARE	\$18.00
42448	BEST GENERAL CONTRACTING TIRES	\$624.00
42449	BROWN'S TREE SERVICE	\$1,275.00
42450	DUKE ENERGY	\$2,962.16
42451	EXPRESS GRAPHICS	\$104.68
42452	GREAT MIAMI AUTOMOTIVE PARTS INC	\$556.59
42453	HANLEY PRINT & PROMOTIONS	\$420.98
42454	HUFF'S GNS	\$216.25
42455	J&A CONSTRUCTION	\$43,725.00
42456	JEFF CLARK	\$35.00
42457	KRISTEN L. GILLUM	\$150.00
42459	MEDICAL MUTUAL OF OHIO	\$12,052.28
42460	NICK LUTTERBIE	\$120.00
42461	OVERHEAD DOOR	\$740.00
42462	REMIER LANDSCAPING LLC	\$160.00
42463	PRO CHEM, INC	\$823.85
42463	OUALITY PUBLISHING CO	\$2,147.88
	REFFITT'S AUTO REPAIR	\$150.00
42465	SOUTHEASTERN EQUIPMENT CO INC	\$285.66
42466	SOUTHWEST REGIONAL WATER DISTRICT	\$178.81
42467		\$42.31
42468	STEPHENSON OIL COMPANY	\$68,268.76
42469	THE BANK OF NEW YORK	\$65.00
42470	THE VENICE CORNERSTONE	\$15.10
42471	VERIZON WIRELESS	Y10.10

42472	VISION SERVICE PLAN - (OH)	\$200.18
42473	WILLIAM RENNER	\$45.00
42474	MATTHEW BENDER & CO INC	\$75.08
The vote	of the Board shows as follows:	All present
voted yes,	, which motion carried.	

Motion 15-129 Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted to hire Adam Davis at the rate of \$12.50 per hour pending completion of all pre-employment testing. The hourly rate will be raised to \$13.00 per hour upon his acquisition of a Commercial Driver's License within the time frame mandated in the job description. This motion is in compliance with the current Staffing Level and Pay Rate resolution. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 15-130 Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted to retire to executive session to consider the purchase of property for public purposes, or the sale of property at competitive bidding in accordance with Ohio Revised Code Section 121.22(G)(2) at 6:45pm. The vote of the Board shows as follows: All present voted yes, which motion carried.

<u>Motion 15-131</u> Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to return from executive session to the regularly scheduled meeting at 7:37pm. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 15-132 There being no further business to come before the Board at the time; upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, which motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on November 19, 2015 at 6:00 pm at the Ross Fire Station #1.

# ROSS TOWNSHIP BOARD OF TRUSTEES

Thomas E. Willsey President

Caymona Lugelbacher

Raymond J. Wurzelbacher Vice President

Ellen Yordy Trustee

ATTEST:

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