



# ROSS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES JULY 7, 2016

**The Ross Township Board of Trustees met in regular session  
to transact business for Ross Township.**

## **CALL TO ORDER - PLEDGE OF ALLEGIANCE ROLL CALL**

Present - Thomas E. Willsey, Raymond J. Wurzelbacher and Ellen Yordy.

## **PROCEDURAL ACTION**

### **Motion 15-073**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on June 16, 2016.

The vote of the Board shows as follows: All present voted yes, which motion carried.

### **Motion 15-074**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to approve the minutes of the Regular Meeting held on June 16, 2016.

The vote of the Board shows as follows: All present voted yes, which motion carried.

### **Motion 16-075**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted to open the public hearing on the 2017 Tax Budget. The vote of the Board shows as follows: All present voted yes, which motion carried.

Fiscal Officer, Judy Huffman presented the proposed 2017 Tax Budget to the Board. She detailed the anticipated 2017 revenue and expenditures in each fund and noted that a resolution for adoption is prepared for later in the meeting and that, if approved, figures from the Tax Budget will be used as the 2018 Temporary Appropriations Budget.

Trustee Willsey asked when the final for Station 2 would occur. Fiscal Officer Huffman responded that the last payment on the loan is set for 2019.

### **Motion 16-076**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted to close the public hearing on the 2017 Tax Budget. The vote of

the Board shows as follows: All present voted yes, which motion carried.

Amy Newlun, representing Frontier Community Services discussed the possibility for nonprofit housing developments in Ross Township. The Board received the following responses to Trustee Willsey's questions: Frontier hires local realtors to scout for possible sites for the construction of non-government subsidized 40 to 60 unit rental housing facilities for senior citizens. Senior residents must meet the income criteria of receiving not more than 60% of the local median income. Turnover rates for these types of rental units typically average about 10% per year.

## **DEPARTMENT REPORTS**

**Administration** – Bob Bass provided an explanation for the following resolutions to be considered: Adopt the 2017 Tax Budget, a Sidewalk agreement with ODOT, the Police Department Policy Manual and to declare four nuisances. He then provided the Board with a report on the status of currently open and recently abated nuisances.

He advised the Board that the property at 2076 Venice Boulevard has been sent to the Butler County Prosecutor for determination of a zoning use violation.

Lastly, he advised the Board that the Ross School Board would like for a Board member to attend their July 14<sup>th</sup> or 21<sup>st</sup> meeting to discuss the UDF TIF. The Board will check their schedules and advise the Administrator.

**Fire Department** – Chief Steve Miller provided the monthly report for June, 2016 and his departmental Strategic Plan for 2016-2020. He advised that the Butler County Fire Chief's Association has obtained a LGIF Grant Award for \$500,000.00 to work through the Butler County EMA on Automated Fire Dispatching and that he received an Ohio Department Public Safety Grant Award of \$2,750.00 for EMS supplies and equipment. He also announced the department's participation in the annual MDA Camp and that Justin Boyce has received his Paramedic certification.

Lastly, he led a discussion regarding the Hamilton County EMA's decision to eliminate the Ross Township emergency alert sirens from their system. The Butler County EMA is currently pricing the cost for inclusion into the Butler County system. The Board desires that the Chief keep them informed of the situation and noted that they would participate in a meeting with the Hamilton County Director if scheduled.

**Road Department** – Road Superintendent Paul Bulach advised the Board that the annual Black Mat paving project begins within the next several weeks.

**Police Department** – Acting Police Chief Jack Tremain read the crime and

vacation check statistics from the monthly report for June, 2016.

## **PUBLIC PARTICIPATION**

Resident Larry Doran of Banyon Court asked about trailers on Banyon Court and other locations within the Township. He was referred by Trustee Yordy to the Butler County Rural Zoning Department for those issues.

Resident Tim Daniel advised that he is starting a neighborhood watch group in his neighborhood and asked that we consider the property at 2255 Bella Vista Court to be a nuisance. After discussion, the Board requested that the Administrator include the property on the nuisance list.

## **TOWNSHIP BUSINESS**

### **Old**

None

### **New**

#### **Announcements**

Trustee Wurzelbacher announced that the date of the next Board meeting is changed from July 21<sup>st</sup> to July 25<sup>th</sup> to accommodate vacation schedules. The time and location remains the same. The entire Board concurred.

#### **Correspondence**

McCullough-Hyde Memorial Hospital sent an invitation to tour their newly constructed Emergency Department on Thursday, July 21<sup>st</sup> from 5-7:30pm at 110 N. Poplar Street in Oxford. An RSVP is requested.

## **LEGISLATION**

**Purpose** - After consideration of all discussion during the public hearing earlier in this meeting, the following resolution adopts the tax budget and makes the temporary appropriation of funds for expenditures for the fiscal year commencing January 1, 2017.

#### **Resolution 2016-034**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted on the adoption of a resolution adopting the tax budget and making the temporary appropriation of funds for expenditures for the fiscal year commencing January 1, 2017 pursuant to R.C. Sections 5705.14, 5705.28, 5705.29 5705.30 and 5705.38.

The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - At the June 16<sup>th</sup> meeting of the Board, the Administrator requested that the Board pass a resolution to cooperate with the Ohio Department of

Transportation accepting and assuming the responsibility for the maintenance, repair and replacement of sidewalk fronting 4150 Hamilton Cleves Road. The Board agreed to consider the following resolution after legal counsel review.

**Resolution 2016-035**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy. the Board voted on the adoption of a resolution agreeing to cooperate with the Ohio Department of Transportation.

The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - At the June 16<sup>th</sup> meeting of the Board, the Administrator asked the Board to consider passing a resolution to adopt the Police Department's Lexipol Standard Procedures Manual. The Board requested that the following resolution be drafted for that purpose.

**Resolution 2016-036**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy. the Board voted on the adoption of a resolution adopting a complete replacement of policy and procedures to the Ross Township Police Department Policy and Procedures Manual.

The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - Earlier in the meeting, the Administrator provided evidence of nuisance violations to exist at 3877 Brown Farm Road, 2190 Indian Creek Trail, 2257 Indian Creek Trail, and 2310 Indian Creek Trail. This resolution declares those properties to be a nuisance and orders their abatement.

**Resolution 2016-037**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board voted on the adoption of a resolution declaring a nuisance for accumulated debris, excessive vegetation and/or junk motor vehicle 3877 Brown Farm Road, 2190 Indian Creek Trail, 2257 Indian Creek Trail, and 2310 Indian Creek Trail.

The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 16-077**

Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to approve the following voucher/warrants totaling \$158,536.11 and authorize payment:

NUMBER	PAYEE	AMOUNT
43101	ARSLAN UNIFORMS - PUBLIC SAFETY	\$50.00
43102	COX OHIO PUBLISHING	\$212.04
43103	DELTA DENTAL	\$609.86
43104	JUDY HUFFMAN	\$558.08
43105	McSWAIN CARPET & FLOORS	\$144.00

43106	PREMIER LANDSCAPING LLC	\$195.00
43107	RUMPKE HYDRAULICS, INC.	\$105.00
43108	CHIEF STEVE MILLER	\$87.50
43109	FAIRFIELD INCOME TAX DIVISION	\$127.64
43110	CITY OF TRENTON	\$83.19
43111	CITY OF MASON	\$45.78
43112	CITY OF LEBANON	\$113.21
43113	CITY OF CINCINNATI	\$117.62
43114	CITY OF BLUE ASH	\$85.43
43115	ALL PRO PEST CONTROL	\$100.00
43116	AT&T MOBILITY	\$959.66
43117	CAMP SAFETY EQUIPMENT, INC.	\$12,079.23
43118	ERNST CONCRETE	\$475.75
43119	HAMILTON COUNTY CORONER	\$90.00
43120	I AFC	\$253.00
43121	IPS	\$1,471.99
43122	KRISTEN L. GILLUM	\$160.00
43123	MIAMI VALLEY TOPSOIL LLC	\$30.00
43124	PAVEMENT TECHNOLOGY, INC	\$42,239.90
43125	ROSS AUTO PARTS	\$972.34
43126	TIME WARNER CABLE	\$133.43
43127	UNITED STATES TREASURY	\$49.91
43128	VISION SERVICE PLAN - (OH)	\$208.93
43129	ZACKARY MORRIS	\$2,750.00
43130	A. E. DAVID COMPANY	\$621.05
43131	AIRGAS GREAT LAKES	\$623.38
43132	APPARELMASTER	\$189.00
43133	BEST GENERAL CONTRACTING TIRES	\$285.00
43134	DUKE ENERGY	\$3,586.60
43135	ELLEN W. YORDY	\$119.58
43136	EMERGENCY MEDICAL PRODUCTS INC	\$2,924.74
43137	ENQUIRER MEDIA	\$1,127.19
43138	MEDICAL MUTUAL OF OHIO	\$13,677.66
43139	MOBIL TEK CONSULTING LLC	\$450.00
43140	OVERHEAD DOOR	\$155.00
43141	PAUL BULACH	\$381.34
43142	PRO CHEM, INC	\$356.49
43143	RAYMOND J WURZELBACHER	\$1,110.81
43144	RON'S MACHINE SHOP	\$14.00
43145	ROSS HARDWARE	\$75.08
43146	SOUTHWEST REGIONAL WATER DISTRICT	\$166.45
43147	VERIZON WIRELESS	\$21.49
43148	WM E FAGALY & SON INC	\$190.00
43149	DARRYL HAUSSLER	\$2,499.84


The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 16-078**

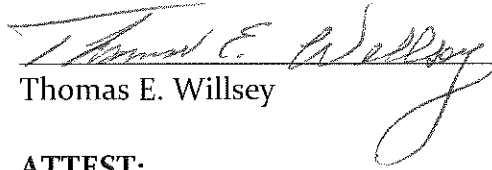
After posing the question, there being no further business to come before the Board at the time; upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, which motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on July 25<sup>th</sup>, 2016 at 6:00 pm at the Ross Township Government Center.

**ROSS TOWNSHIP BOARD OF TRUSTEES**

  
\_\_\_\_\_  
Raymond J. Wurzelbacher                      President

  
\_\_\_\_\_  
Ellen Yordy                                      Vice President

  
\_\_\_\_\_  
Thomas E. Willsey                              Trustee

**ATTEST:**

  
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Judy Huffman                                      Fiscal Officer