

**MINUTES**  
**REGULAR MEETING**  
**APRIL 16, 2015**

The Ross Township Board of Trustees met in regular session to transact business for Ross Township.

**ROLL CALL**

Present-Raymond J. Wurzelbacher and Ellen Yordy. Thomas E. Willsey-absent

**PROCEDURAL ACTION**

**Motion 15-038** Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on April 2, 2015. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 15-026** Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to approve the minutes of the Regular Meeting held on April 2, 2015. The vote of the Board shows as follows: All present voted yes, which motion carried.

Fiscal Officer Judy Huffman reported as of this date the township has on deposit \$3,887,888.28. She provided the Board with copies of the Bank Reconciliation Statement and the Cash Summary by Fund Report for March, 2015.

Amy Erhardt, representing State Line Treatment Centers detailed the type of work to be performed at its' proposed Rossgate Road facility. She states that the center is a drug and alcohol addiction consultation center only with office hours from 8:00am to 5:30pm on Monday through Friday. She offered that no prescription drugs will be dispensed and no patients spend the night. She also noted that she does not work with the court system on a direct referral basis. She stated that drug tests are given to patients to identify the level and type of addiction the patient has. She also offered her contact information and encouraged anyone with questions or problems to contact her immediately so that she might remedy any problems as soon as they occur. With building renovation and permitting still ongoing, she anticipates that the facility will open in approximately 45 days.

Lisa Huesman, Director of the nearby day care center stated that she is concerned with the need for patient drug testing and asked the Police Chief if he had and law enforcement concerns. She also advised Ms. Erhardt that her staff is extremely vigilant in the protection of the children at her center.

Diane Fehrenbach expressed her concerns with the center and, upon questioning, was advised by Ms. Erhardt, that the center has an approximate success rate of 75%.

Finally, Chief Haussler responded that while he does not have any particular concerns for the center, his department will be keeping an eye on any problems that

may arise needing his department's input.

The Board thanked all attendees for their input and information on this matter.

#### **DEPARTMENT REPORTS**

**Administration** - Administrator Bob Bass provided an update of existing and recently closed nuisance cases. He asked the Board to consider whether they would like the Land Bank to clear titles of forfeited land and donate those properties to the Township for future development. He advised that money is also available for demolition of these properties. The Board will consider the level of use of the Land Bank and instruct the administrator on how to proceed.

**Fire Department** - Chief Steve Miller presented the Physical Fitness Incentive Program which was approved for consideration at the 2015 Budget Meeting and noted that a resolution follows for final adoption. He also announced the resignation of Paul Bricking as the department's Safety Officer.

**Road Department** - Superintendent presented the annual 2014/2015 salt usage statistics noting that the Township purchased 660 tons of salt which is typical for most winter usage. He also requested that the Board consider a motion to hire Ryan Weiss as a Seasonal Laborer at the rate of \$10.50 per hour starting May 4<sup>th</sup>.

**Police Department** - Chief Darryl Haussler provided an update on the interview process for Police Officers noting that he hopes to hire at least two replacement officers in the very near future.

**PUBLIC PARTICIPATION - none**

**OLD BUSINESS - none**

#### **NEW BUSINESS**

##### **Announcements**

Trustee Wurzelbacher announced that consultant McGill, Smith, Punshon, Inc. will host the Venice Downtown Redevelopment project Kick-off Meeting on Tuesday, April 21<sup>st</sup> at 6:00pm. at Fire Station #1. The Redevelopment Committee consists of: Chairperson Ellen Yordy, Lee Steeken, Dave Centers, Greg Young, Greg Wilkens, and David Fehr.

##### **Correspondence**

The Butler County Recycling and Solid Waste District sent notice of the 2014 Recycling Incentive Award. Ross Township received \$1,176 as its residents recycled 8.1% of all waste generated last year. That percentage should rise significantly if the Township goes to contractual waste and recycling collection.

The Ohio Division of Liquor Control sent a request for a

renewal of a liquor license for Katie J Philpot d.b.a Ross Drive Thru at 2534 Cincinnati Brookville Road. The Police Department has no objection and no hearing is required.

The Butler Rural Electric Collaborative provided notice of its annual meeting to be held at Miami University's Millett Hall on Thursday, April 30<sup>th</sup> at 5:00pm. Tickets are \$8.50 per person.

**Legislation**

**Purpose** - At the annual Budget Meeting for 2015, the Fire Chief asked the Board's permission to develop an award system for a physical fitness incentive program. The Board instructed the Chief to develop the program. The following resolution amends both the Township's Personnel Policy and the department's Standard Operation Procedures to create that program.

**Resolution 2015-023** Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted on the adoption of a resolution amending Section 8.01(B) - Specific Provision Defined - Fire Department of the Ross Township Personnel Policy and amending Section 4.32 of the Ross Township Fire Department Policy and Procedure Manual creating the offer of awards for a physical fitness incentive program. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - In order to pay \$3,012.30 to Staples, Inc. for two fireproof filing cabinets, this resolution authorizes payment by check of the subsequent "then and now" purchase order obligation.

**Resolution 2015-024** Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted on the adoption of a resolution authorizing payment of certain "then and now" purchase order obligations. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 15-040** Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to approve the following voucher/warrants totaling \$120,698.53 and authorized payment:

<b>NUMBER</b>	<b>PAYEE</b>	<b>AMOUNT</b>
41870	AIRGAS GREAT LAKES	\$45.76
41871	APPARELMASTER	\$290.30
41872	AT&T MOBILITY	\$926.47
41873	BUTLER RURAL ELECTRIC COOP., INC.	\$170.50
41874	DUKE ENERGY	\$1,360.72
41875	GREAT MIAMI AUTOMOTIVE PARTS INC	\$336.79
41876	HEALTH & SAFETY INSTITUTE	\$238.47
41877	KLEI LAWMOWER SALES & SERVICE CO.	\$119.30
41878	KRISTEN L. GILLUM	\$120.00
41879	MATHESON TRI-GAS INC	\$362.00
41880	MEDICAL MUTUAL OF OHIO	\$11,869.65
41881	MOBILCOMM	\$176.75
41882	SIGNERY 2	\$148.00
41883	SOUTHWEST REGIONAL WATER DISTRICT	\$186.27
41884	STAPLES ADVANTAGE	\$37.25
41885	TREASURER STATE OF OHIO	\$798.00
41886	VERIZON WIRELESS	\$15.10
41887	VOGELPOHL FIRE EQUIPMENT	\$684.03

41888	WAYNE'S GARAGE LLC	\$51.70
41893	CHIEF STEVE MILLER	\$87.50
41894	CITY OF MASON	\$41.94
41895	CITY OF TRENTON	\$77.59
41896	AIRGAS GREAT LAKES	\$512.59
41897	ALL PRO PEST CONTROL	\$100.00
41898	AMERICAN SAFETY & HEALTH INSTITUTE	\$238.47
41899	BUTLER COUNTY SHERIFF'S OFFICE	\$750.00
41900	CHASE ELECTRONICS	\$52.50
41901	DELTA DENTAL	\$583.28
41902	DUKE ENERGY	\$1,941.61
41903	FIRST FINANCIAL BANK	\$3,827.69
41904	GROUNDSTECH LANDSCAPE SERVICES	\$90.00
41905	HAMILTON COUNTY SHERIFF'S OFFICE	\$200.00
41906	LEXIPOL LLC	\$941.00
41907	LOWES BUSINESS ACCOUNT	\$318.21
41908	NORTHCOAST PRODUCTS	\$561.60
41909	PAUL BULACH	\$175.53
41910	POSTMASTER	\$674.24
41911	BACOVIN JEWELERS, MFG. INC.	\$265.00
41912	ROSS HARDWARE	\$511.93
41913	RUMPKE	\$253.20
41914	RUMPKE HYDRAULICS, INC.	\$85.30
41915	THE VENICE CORNERSTONE	\$65.00
41916	TIME WARNER CABLE	\$191.67
41917	TRI-TECH INC	\$998.18
41918	ZIMMER TRACTOR	\$203.02
41919	STAPLES ADVANTAGE	\$3,012.30
41920	BILL MILLER PLUMBING	\$111.00
41921	CDW GOVERNMENT	\$1,672.90
41922	DISPOSAL SOLUTIONS LLC	\$17,187.00
41923	J&N	\$984.46
41924	KLEI LAWNMOWER SALES & SERVICE CO.	\$177.46
41925	MOBIL TEK CONSULTING LLC	\$255.00
41926	ODJFS	\$132.66
41927	SURDYKE, DOWD & TURNER CO., LPA	\$210.48
41928	THOMAS WILLSEY	\$3,667.30
41930	UC HEALTH	\$469.02
41931	WAYNE'S GARAGE LLC	\$179.25
41932	TIME WARNER CABLE	\$149.40
41933	TIME WARNER CABLE	\$85.15

The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 15-041** Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to hire Ryan Weiss to the position of Part-time Seasonal Laborer in the Road Department at the rate of \$10.50 per hour. This motion is in compliance with the current Staffing Level and Pay Rate resolution. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 15-042** There being no further business to come before the Board at the time; upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, which motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on May 7, 2015 at 6:00 pm at the Ross Fire Station #1.

ROSS TOWNSHIP BOARD OF TRUSTEES

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Thomas E. Willsey President

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Raymond J. Wurzelbacher Vice President

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Ellen Yordy Trustee

**ATTEST:**

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Judy Huffman Fiscal Officer