

**MINUTES  
REGULAR MEETING  
JANUARY 22 2015**

The Ross Township Board of Trustees met in regular session to transact business for Ross Township.

**ROLL CALL**

Present - Raymond J. Wurzelbacher, Thomas E. Willsey and Ellen Yordy.

**PROCEDURAL ACTION**

**Motion 15-009** Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on January 7, 2015. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 15-012** Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to approve the minutes of the Regular Meeting held on January 7, 2015. The vote of the Board shows as follows: All present voted yes, which motion carried.

**DEPARTMENT REPORTS**

**Administration** - Bob Bass reported that the property acquisition at 2575 Cincinnati Brookville has been complete and that the next phase of the project will entail the demolition of the building and submission of Requests for Qualifications for the Facility Use plan; that the Requests for Qualifications for the Venice Downtown Redevelopment District land use plan is due on February 3<sup>rd</sup>; that the Requests for Qualifications for the Facility Use plan for 2575 Cincinnati Brookville Road will be published in early February. He also reported that the Ross Sanitary Sewer project is well under way with construction expected to begin in early April, 2015.

Finally, he provided an explanation for three resolutions to be considered as follows: *Waste district*-requesting permission to investigate Ross' role in the creation of a Waste Disposal District; *Obsolete Property*-to declare property with value as obsolete and ready for auction; *Auctions*-requires sales for obsolete equipment in 2015 via the internet; and *Obsolete Property*-to declare property with no value as obsolete and ready for disposal. The Board had no additional questions or comments.

**Fire Department** - Chief Steve Miller presented the annual report for 2014 and advised that he will not be required to obtain background checks required by the Ohio Department of Medicaid for private ambulance services. The Board had no additional questions or comments.

**Road Department** - Road Superintendent Paul Bulach reported that all temporary signage has been removed at the Wade Mill/Canary road closure and all permanent

signage is now in place. He also reported that ODOT has an issue with the number of signs requested for the Engine Brake zones on SR 126 and SR 128 and will advise the Township as to how they intend to establish the zones. Trustee Willsey requested a copy of ODOT's final report and analysis.

**Police Department** - Chief Darryl Haussler requested the hiring of Dan Horgan as Administrative Assistant as discussed during the 2015 budget hearing and if approved, advised that a resolution and motion would follow.

He also requested approval to proceed with the purchase of a replacement police cruiser and Tasers as discussed during the 2015 budget meeting. The Board granted approval after pointing out that these items would be purchased under the State's Cooperative Purchasing Program.

**PUBLIC PARTICIPATION - none**

#### **OLD BUSINESS**

A Cell Phone Tower discussion detailed that the Township has received the fully executed version of the agreements with Verizon for the construction of the cell phone tower and that no date for construction has been set.

A Waste Disposal District discussion noted that the next step in the process will be for the Board to determine which type of contract they would consider if at all. The Administrator gave each member of the Board a packet containing a sample request for proposals for an opt-out type contract with recycling being considered for Colerain and Springfield Townships. After a full explanation of the RFP and ensuing discussion of multiple options from that contract, the Board directed that a representative from the Hamilton County Recycling and Solid Waste District and its' consultants be invited to the Board's February 5<sup>th</sup> meeting.

A discussion ensued regarding the Family Dollar stores request for a zoning variance. Trustee Yordy stated that she believes that the Board should recommend denial of the request for variance unless the Family Dollar store would provide the Township with a compromise plan that is more in line with the current Zoning Resolution and Land Use Plan. Trustee Willsey stated that he would like to hear from the County on the matter before making a decision. The Board then directed that a representative from the Butler County Zoning and Development Department and the business owner and her representative be invited to the Board's February 5<sup>th</sup> meeting.

#### **NEW BUSINESS**

**Announcements - none**

**Correspondence - none**

**Legislation**

**Purpose** - The Administrator requests approval of the Board to investigate the possible creation of a Waste Disposal District and with Board approval, to issue an RFP to determine the cost and benefits to the residents of Ross Township of the creation of a Waste Disposal District. This resolution grants that approval.

**Resolution 2015-008** Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution authorizing the Administrator to investigate the possible creation of a Waste Disposal District. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - Section 505.10 of the Ohio Revised Code provides that a Board of Trustees may by resolution sell property at an on-line Internet sale upon finding it is not needed for public use, is obsolete or is unfit for the use for which it was acquired. This resolution declares such property for sale.

**Resolution 2015-009** Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted on the adoption of a resolution declaring certain property obsolete and no longer needed for public use, authorizing on-line internet sale of such property, ordering publication and notice and authorizing the Township Administrator to execute required documents. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - At the 2015 Appropriations Budget meeting, the Police Chief asked permission to hire Dan Horgan to the position of Part-time Administrative Assistant in the Police Department at the rate of \$10.00 per hour; a motion to do so will follow later in the meeting. The following resolution amends the Ross Township Personnel Policy to reflect the job description for that position.

**Resolution 2015-010** Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted on the adoption of a resolution amending the job description in section A.03.06 Part-Time Administrative Assistant to the Ross Township Personnel Policy. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - Section 505.10(a)(7) of the Ohio Revised Code provides that a Board of Trustees may dispose of or salvage township property upon finding it is not needed for public use, is obsolete, or is unfit for the use for which it was acquired and that the property has no value. This resolution declares such property unusable, having no value and ordering its disposal.

**Resolution 2015-011** Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution declaring certain township inventory items no longer needed for public use, obsolete, unfit for the use acquired, having no value,

authorizing disposal or salvage thereof. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 15-011** Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to approve the following voucher/warrants totaling \$260,873.39 and authorize payment:

<b>NUMBER</b>	<b>PAYEE</b>	<b>AMOUNT</b>
41690	ACS TITLE & CLOSING SERVICES	\$163,812.90
41691	AIRGAS GREAT LAKES	\$634.42
41692	BROWN'S TREE SERVICE	\$425.00
41693	BURNHAM & FLOWER GROUP	\$8,930.00
41694	BUTLER COUNTY SHERIFF'S OFFICE	\$328.00
41695	MIDWEST FIRE	\$46,085.00
41696	PRO CHEM, INC	\$757.20
41697	RENEE LUTTERBIE	\$42.64
41698	RUMPKE	\$260.14
41699	SOUTHWEST OHIO FIRE CHIEF'S ASSN	\$25.00
41700	STEVE MILLER	\$91.64
41701	SURDYKE, DOWD & TURNER CO., LPA	\$17.98
41702	TIME WARNER CABLE	\$85.15
41703	TIME WARNER CABLE	\$191.67
41704	TREASURER STATE OF OHIO	\$600.00
41705	TREASURER, STATE OF OHIO	\$100.00
41706	ZACKARY MORRIS	\$250.00

The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 15-012** Upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted to hire Justin Bogolo to the position of Part-time Firefighter/Emergency Medical Technician in the Fire Department at the rate of \$13.50 per hour. This motion is in compliance with the current Staffing Level and Pay Rate resolution. The vote of the Board shows as follows: All present voted yes, which motion carried.

Trustee Yordy then swore in Haussler under the Police Chief's Oath of Office.

**Motion 15-013** Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to hire Dan Horgan to the position of Part-time Administrative Assistant in the Police Department at the rate of \$10.00 per hour. This motion is in compliance with the current Staffing Level and Pay Rate resolution. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 15-008** There being no further business to come before the Board at the time; upon motion by Trustee Willsey and seconded by Trustee Wurzelbacher, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, which motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on February 5, 2015 at 6:00 pm at the Ross Fire Station #1.

**ROSS TOWNSHIP BOARD OF TRUSTEES**

\_\_\_\_\_  
Thomas E. Willsey                                  President

\_\_\_\_\_  
Raymond J. Wurzelbacher      Vice President

\_\_\_\_\_  
Ellen Yordy    Trustee

**ATTEST :**

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Judy Huffman                                  Fiscal Officer