

**MINUTES
REGULAR MEETING
APRIL 3, 2014**

The Ross Township Board of Trustees met in regular session to transact business for Ross Township.

ROLL CALL

Present - Thomas E. Willsey and Ellen Yordy. Absent - Raymond J. Wurzelbacher.

PROCEDURAL ACTION

Motion 14-039 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on February 20, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-040 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to approve the minutes of the Regular Meeting held on February 20, 2014. The vote of the Board shows as follows: Trustee Yordy and Trustee Wurzelbacher voted yes, Trustee Willsey abstained, which motion carried.

Fiscal Officer Huffman reported as of this date the township has on deposit \$3,347,236.15. She provided the Board with copies of the Bank Reconciliation Statement and the Cash Summary by Fund Report for March, 2014.

The Board recognized Keith Ballauer for completion of 15 years of service to the Township.

DEPARTMENT REPORTS

Administration - Administrator Bob Bass advised the Board of two upcoming resolutions for consideration. He provided photographic evidence for the first resolution which involves a possible nuisance at 2198 Bella Vista Drive for excessive debris. The second resolution is to declare an administrative copier, a non-functioning Road Department dump truck and two non-functioning Police Department vehicles as obsolete equipment with value. The resolution will provide for the equipment to be placed on an internet auction site for sale.

In advance of a potential nuisance declaration, Trustee Willsey asked the Administrator to consider sending a letter to the resident at 4032 Lark Street asking them to clean-up their property.

Fire Department - Chief Steve Miller presented the monthly report for March, 2014 and requested that the Board consider an upcoming resolution to enter into a grant agreement with the State of Ohio Bureau of Worker's Compensation for power lift equipment in the life squads. The grant would pay \$40,000 of the \$55,014 cost to install the equipment. Trustee Willsey thanked Chief Miller for his successful efforts.

Road Department - Superintendent Paul Bulach reported on the progress with constructing the department's new dump truck and provided an update on the in-house project resolve a stream bank erosion problem on Herman Road, advising that the cost would be between \$15,000 to \$20,000 for the repairs.

He advised that concrete barricades and warning signage has been placed at the confluence of Wade Mill Road and Canary Lane to temporarily remedy an unsafe roadway condition caused by East Miami River bank erosion. The Board instructed the Superintendent to continue to try to find a solution to the erosion problem.

Police Department - Chief Darryl Haussler reported that he has secured the purchase of TASER supplies for our current TASER system through another entity's surplus equipment for \$1.

He requested that the Board consider an upcoming motion resulting from the Ross School District's confirmation of the selection of Officer Renee Lutterbie as their choice for the School Resource Officer.

He advised that he contacted the Ohio Township Association and found that they provide policy and procedure manual criteria from other department's SOP's but that they do not research whether or not those policies are current with existing law and do not offer concurrent training. He continues to recommend the \$990 annual proposal from Lexipol, LLC to assist with policy and procedure manual development and training. The Board directed the Chief to move forward with the Lexipol bid.

The Chief requested that the Board consider an upcoming resolution to purchase the department's new four wheel drive cruiser which was discussed and preliminarily approved by the Board during the 2014 budget process.

PUBLIC PARTICIPATION

School Road resident, Terry Hair, donated \$1 to the Township for the purchase of TASER supplies for the Police Department's current TASER system.

OLD BUSINESS

NEW BUSINESS

Announcements

After discussion, the Board agreed to change the date of their next regularly scheduled meeting to April 16, 2014.

Trustee Willsey noted the Lion's Club annual Easter Egg Hunt set for 11:00am on April 19th at Ross High School.

Correspondence

The Butler Rural Electric Cooperative sent a notice announcing that over the next few months they will have crews from the American Energy Services Company out in

Ross Township inspecting and testing their utility poles.

Legislation

Purpose - Following a discussion on the subject during the Administrator's portion of this meeting, the Board considered this resolution to declare a nuisance for accumulated debris at 2198 Bella Vista Drive. The Board concurred with the Administrator's findings.

Resolution 2014-020 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution declaring a nuisance for accumulated debris, excessive vegetation and/or junk motor vehicle at 2198 Bella Vista Drive. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - Following a discussion on the subject during the Administrator's portion of this meeting, the Board considered this resolution which declares certain property as obsolete and no longer needed for public use and authorizes the sale of the items. The Board concurred with the Administrator's recommendation.

Resolution 2014-021 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution declaring certain property obsolete and no longer needed for public use, authorizing on-line internet sale of such property, ordering publication and notice and authorizing the Township Administrator to execute required documents. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - Following a discussion on the subject during the Fire Chief's portion of this meeting, the Board considered this resolution which enters the Township into a grant agreement with the State of Ohio Bureau of Worker's Compensation. The Board concurred with the Chief's recommendation and congratulated him on the successful grant acquisition.

Resolution 2014-022 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution declaring a nuisance for junk motor vehicles at 2500 Brenda Drive. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - Following a discussion and preliminarily approval by the Board during the 2014 budget process at the Police Chief's request, the Board considered this resolution to purchase a vehicle for the Police Department through the State of Ohio - Department of Administrative Services Cooperative Purchasing Program from Lebanon Ford for \$25,274.00.

Resolution 2014-023 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution authorizing the purchase of a law enforcement vehicle for the Police Department through the State of Ohio - Department of Administrative Services Cooperative Purchasing Program. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-041 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to approve the following voucher/warrants totaling \$80,571.67 and authorize payment:

NUMBER	PAYEE	AMOUNT
40893	BARRACUDA NETWORKS, INC.	\$50.00
40894	WILLIAM DEE RENNER	\$729.78
40895	CHIEF STEVE MILLER	\$72.50
40896	AT&T MOBILITY	\$1,336.86
40897	CLARK EQUIPMENT COM	\$6,616.56
40898	BC EMERGENCY MANAGEMENT AGENCY	\$3,258.45
40899	BUTLER COUNTY TOWNSHIP ASSOCIATION	\$300.00
40900	DELTA DENTAL	\$583.27
40901	FIFTH THIRD BANK	\$2,343.00
40902	JEFF CLARK	\$45.09
40903	PHYSIO-CONTROL INC	\$1,711.00
40904	THOMAS E. WILLSEY	\$671.20
40905	VISION SERVICE PLAN - (OH)	\$182.82
40906	WATSON GRAVEL, INC.	\$164.22
40907	WEX BANK	\$1,900.80
40908	ZIMMER TRACTOR	\$216.58
40909	CITY OF TRENTON	\$69.90
40910	CITY OF MASON	\$37.36
40911	FAIRFIELD INCOME TAX DIVISION	\$6.15
40912	AIRGAS GREAT LAKES	\$52.72
40913	BUTLER RURAL ELECTRIC COOP., INC.	\$169.00
40915	DUKE ENERGY	\$2,516.91
40916	EMERGENCY MEDICAL PRODUCTS INC	\$2,596.18
40917	GREAT MIAMI AUTOMOTIVE PARTS INC	\$163.49
40918	KEITH BALLAUER	\$110.00
40919	KLEEM, INC.	\$381.36
40920	KLEI LAWNMOWER SALES & SERVICE CO.	\$19.97
40921	KRISTEN L. GILLUM	\$150.00
40922	OHIO SRO ASSOCIATON	\$440.00
40923	PARTSMASTER	\$148.46
40924	PRO CHEM, INC	\$1,174.20
40925	PROFESSIONAL FITNESS SERVICES LLC	\$566.46
40926	SOUTHWEST REGIONAL WATER DISTRICT	\$185.23
40927	STAPLES ADVANTAGE	\$167.02
40928	THE VENICE CORNERSTONE	\$65.00
40929	VERIZON WIRELESS	\$15.10
40930	WATSON GRAVEL, INC.	\$484.16
40931	WAYNE'S GARAGE LLC	\$43.75
40932	WEX BANK	\$1,500.34
40933	WEX BANK	\$1,554.99
40934	ZACKARY MORRIS	\$250.00
40935	DANIEL STEED	\$1,554.84

The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-042 - The hiring of a seasonal employee in the Road Department was tabled for future consideration.

Motion 14-043 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted promote Officer Renee Lutterbie to the position of School Resource Officer effective July 27, 2014. This motion is in compliance with the most recent Staffing Level and Pay Rate resolution. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-044 There being no further business to come

before the Board at the time; upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, which motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on April 16, 2014 at 6:00 pm at the Ross Fire Station #1.

ROSS TOWNSHIP BOARD OF TRUSTEES

Ellen Yordy President

Thomas E. Willsey Vice President

Raymond J. Wurzelbacher Trustee

ATTEST:

Judy Huffman Fiscal Officer