

**MINUTES  
REGULAR MEETING  
MARCH 20, 2014**

The Ross Township Board of Trustees met in regular session to transact business for Ross Township.

**ROLL CALL**

Present - Thomas E. Willsey, Raymond J. Wurzelbacher and Ellen Yordy.

**PROCEDURAL ACTION**

**Motion 14-034** Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on March 6, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-035** Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to approve the minutes of the Regular Meeting held on March 6, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

**DEPARTMENT REPORTS**

**Administration -**

He also asked that the Board consider passing the upcoming Arcadia Business Group resolution. The resolution will allow the Arcadia Business Group to comply with current HIPPA regulations while administering COBRA insurance on behalf of the Township.

Finally, he asked that the Board consider passing the upcoming resolution to increase the General Fund revenue by \$448,651.21 through an estate settlement.

**Fire Department -** Chief Steve Miller recapped a meeting he had with Medicount Management regarding EMS billing and revenue. The Board advised that they were pleased with the current billing practices.

**Road Department -** Superintendent Paul Bulach suggested that the Board consider passing the upcoming ODOT salt purchase resolution. The resolution will allow his department to purchase 100 tons of salt to repay the agencies which kindly allowed Ross to borrow salt to combat previous winter storms while our supply was exhausted.

He further advised that under ORC Section 5553.045 the closure of Wade Mill and Canary cannot occur without a vacation of the right-of-way unless the closure is temporary for safety purposes or during construction. He stated that a July, 2012 review of the river bank erosion problem by Rich Cogen from the Ohio River Foundation found that the gravel company operation was in compliance with the permit issued by the Army Corp of Engineers. The Board instructed him to secure the

safety of the curve with concrete barricades, ask the County Engineer if the situation qualified for a temporary closure and continue to research if anything can be done to eliminate the river bank erosion prior to a decision to close the roads and vacate the right-of-way.

He also advised that the department will be working to resolve a stream bank erosion problem on both Warvel and Herman Roads and listed the street work to be performed under the 2014 crack sealing and rejuvenation contracts.

Finally, he reported that Truck #3 is in need of a \$15,000 repair to the exhaust and turbo systems and its' repair is not cost effective. The truck has been taken out of service and will become part of a future auction.

**Police Department** - Chief Darryl Haussler suggested that the Board consider passing the upcoming motion to hire Jack L. Tremain, Renee M. Lutterbie, and Nicholas A. Lutterbie to the position of Part-time Police Officer pending successful completion of all pre-employment testing. He also provided an update on the interview process for the School Resource Officer position and advised that he has accepted the resignation of Lieutenant Mike Broughton.

He requested the Boards opinions regarding possibility of purchasing the services of the Lexipol Company for his departments Standard Operation Procedures. Trustee Willsey will check with the OTA to see if they offer this service. If not, the Board concurs with the purchase of the Lexipol service.

#### **PUBLIC PARTICIPATION**

Resident Jerry Hilbert suggested the use of a "jersey barrier" to fix the problem on Wade Mill and Canary. The Board instructed the Administrator to look into that option and thanked Mr. Hilbert for his input.

**OLD BUSINESS - none**

**NEW BUSINESS**

**Announcements - none**

**Correspondence**

W-PSI LLC sent a notice of their intent to operate a Class II composting facility at 1939 Hamilton New London Road under an OEPA permit. The County Rural Zoning Department has advised that a zone change will be required prior to approval.

**Legislation**

**Purpose** - The Road Superintendent suggested that the Board consider the following resolution to purchase salt from ODOT to repay those agencies who lent salt to the Township in 2014.

**Resolution 2014-017** Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted on the

adoption of a resolution entering into an agreement with the State of Ohio, Department of Transportation to provide road salt to the Road Department and authorizing the Road Superintendent to execute the agreement. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - The Administrator suggested that the Board consider the following resolution to enter into an updated business associate agreement which will allow the Arcadia Business Group to comply with current HIPPA regulations while administering COBRA insurance on behalf of the Township.

**Resolution 2014-018** Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution entering into an updated business associate agreement with Arcadia Business Group, Inc. to provide continued health care (COBRA) administration for the township and authorizing the township administrator to execute the agreement. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Purpose** - The Administrator suggested that the Board consider the following resolution to enter into an updated business associate agreement which will allow the Arcadia Business Group to comply with current HIPPA regulations while administering COBRA insurance on behalf of the Township.

**Resolution 2014-018** Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted on the adoption of a resolution entering into an updated business associate agreement with Arcadia Business Group, Inc. to provide continued health care (COBRA) administration for the township and authorizing the township administrator to execute the agreement. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-036** Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to approve the following voucher/warrants totaling \$97,650.75 and authorize payment:

<b>NUMBER</b>	<b>PAYEE</b>	<b>AMOUNT</b>
40836	CHIEF STEVE MILLER	\$70.00
40837	AIRGAS GREAT LAKES	\$50.77
40838	ARSLAN TAILORING CO	\$452.00
40839	BILL MILLER PLUMBING	\$143.42
40840	BUTLER RURAL ELECTRIC COOP., INC.	\$177.00
40841	CAMP SAFETY EQUIPMENT, INC.	\$130.00
40842	COX OHIO PUBLISHING	\$20.10
40843	DUKE ENERGY	\$3,971.64
40844	GREAT MIAMI AUTOMOTIVE PARTS INC	\$402.15
40845	HAMILTON COUNTY CORONER	\$90.00
40846	HANLEY PRINT & PROMOTIONS	\$239.76
40847	HEALTH & SAFETY INSTITUTE	\$150.35
40848	LOWES BUSINESS ACCOUNT	\$115.91
40849	MEDICAL OF MUTUTAL OF OHIO	\$11,273.82
40850	MMS-A MEDICAL SUPPLY COMPANY	\$218.70
40851	OFESF	\$1,760.00
40852	OFESF	\$1,900.00
40853	PRICE CONSULTATION SERVICES, LLC	\$500.00
40854	PRO CHEM, INC	\$764.81

40855	R E WATSON	\$82.50
40856	ROSS HARDWARE	\$71.44
40857	RUMPKE	\$261.41
40858	SOUTHWEST REGIONAL WATER DISTRICT	\$188.28
40859	TIME WARNER CABLE	\$191.67
40860	THE VENICE CORNERSTONE	\$65.00
40861	TV ELECTRONIC SERVICES	\$139.00
40862	ERIZON WIRELESS	\$15.08
40863	WARREN FIRE EQUIPMENT, INC.	\$227.25
40864	WATSON GRAVEL, INC.	\$181.04
40865	APPARELMASTER	\$38.50
40866	AIRGAS GREAT LAKES	\$440.38
40867	BARNES OUTDOORS LLC	\$350.00
40868	BILL SPADE ELECTRIC INC	\$116.27
40869	BUTLER COUNTY ENGINEER	\$1,541.28
40870	CLARKE POWER SERVICES INC	\$108.76
40871	DAN WELCH TRUCKING	\$212.50
40872	DENNY DEATON	\$300.00
40873	MATHESON TRI-GAS INC	\$36.70
40874	PARTSMASTER	\$556.54
40875	PAUL BULACH	\$14.00
40876	TIME WARNER CABLE	\$85.15
40877	TREASURER, STATE OF OHIO	\$150.00
40878	TREASURER, STATE OF OHIO	\$100.00
40879	WARREN FIRE EQUIPMENT, INC.	\$83.14
40880	WAYNE'S GARAGE LLC	\$125.00
40881	AMERIGAS	\$922.03
40883	CINTAS CORPORATION LOC. 009	\$66.82
40884	FEHRING HEATING & COOLING	\$345.00
40885	KLEEM, INC.	\$309.80
40886	MEDICOUNT MANAGEMENT	\$1,368.77
40887	PARTSMASTER	\$73.55
40888	STAPLES ADVANTAGE	\$428.73
40889	THE CARRIAGE SHOP INC	\$949.15
40890	TIME WARNER CABLE	\$149.40
40891	WARREN FIRE EQUIPMENT, INC.	\$318.45
40892	BUREAU OF WORKERS' COMPENSATION	\$28,200.78

The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-038** Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to hire Jack L. Tremain, Renee M. Lutterbie, and Nicholas A. Lutterbie to the position of Part-time Police Officer pending successful completion of pre-employment testing. This motion is in compliance with the current Staffing Level and Pay Rate resolution. The vote of the Board shows as follows: All present voted yes, which motion carried.

**Motion 14-038** There being no further business to come before the Board at the time; upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, which motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on April 3, 2014 at 6:00 pm at the Ross Fire Station #1.

**ROSS TOWNSHIP BOARD OF TRUSTEES**

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Ellen Yordy

President

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Thomas E. Willsey

Vice President

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Raymond J. Wurzelbacher

Trustee

**ATTEST:**

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Judy Huffman

Fiscal Officer