



ROSS TOWNSHIP RESOLUTION

RESOLUTION NUMBER 2014-022

RESOLUTION ENTERING INTO PROJECT GRANT AGREEMENT WITH THE STATE OF OHIO BUREAU OF WORKERS COMPENSATION FOR A SAFETY INTERVENTION SAFETY GRANT FOR POWER LOAD EMS SAFETY EQUIPMENT IN THE FIRE DEPARTMENT; APPOINTING OFFICERS; AUTHORIZING THE FIRE CHIEF TO EXECUTE THE PROJECT; ESTABLISHING GRANT FUND NUMBER 2908 ENTITLED "BWC SAFETY INTERVENTION GRANT"; BUDGETING RECEIPTS AND MAKING APPROPRIATIONS FOR EXPENSES; AND REQUESTING AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES FROM THE BUTLER COUNTY AUDITOR

WHEREAS, the Fire Department submitted an application for a grant from the State of Ohio Bureau of Workers Compensation for a Safety Intervention Grant for Power Load EMS Safety equipment purchase expenses in the Fire Department in the amount of \$53,333.00; and

WHEREAS, the State of Ohio Bureau of Workers Compensation desires to enter into a Project Grant Agreement with Ross Township for the above referenced Project.

BE IT RESOLVED, by the Trustees of Ross Township, Butler County, Ohio, as follows:

SECTION 1-A:

That the Board hereby enters into a grant agreement with the State of Ohio Bureau of Workers Compensation, with provisions substantially in the form of the award provision letter attached hereto and marked as Exhibit "A".

SECTION 1-B:

That Judy Huffman serve as Chief Fiscal Officer; Fire Chief Steve Miller serve as Project Manager for purpose of the Project Grant Agreement and that Steve Miller as Project Manager is hereby authorize to execute the Project in connection to the Safety Intervention Grant in the of an amount of \$53,333.00 in order to fund the Project.

SECTION 1-C:

That Grant Fund Number 2908 entitled "BWC Safety Intervention Grant" be established for the purpose of budgeting receipts and making appropriations for expenses for said grant project; and that the grant amount of \$53,333.00.

SECTION 1-D:

That anticipated receipts of \$53,333.00 in Fund Number 2908 entitled "BWC Safety Intervention Grant" are hereby budgeted as follows:

- a. A grant award , as noted in Exhibit "A", in the amount of \$40,000.00 from the State of Ohio Bureau of Workers Compensation; and
- b. A transfer of \$13,333 from Fund Number 2191 - Fire Fund.

To make provision for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2014, appropriations be amended with the additional appropriation of \$53,333.00 to Fund Number 2908 entitled "BWC Safety Intervention Grant.

SECTION 1-E:

That the Fiscal Officer of Ross Township hereby be directed to request an Amended Certificate of Estimated Resources from the Butler County Auditor.

SECTION 2:

That this resolution shall take effect upon receipt of the Amended Certificate of Estimated Resources from the Butler County Budget Commission.

SECTION 3:

It is hereby determined that all formal actions of the Board of Trustees relating to the adoption of this Resolution were taken in an open meeting of the Board of Township Trustees and that all deliberations of such Board of Trustees were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.


INTRODUCTION AND VOTE RECORD:

Trustee Yordy introduced the foregoing Resolution and moved its adoption, Trustee Willsey seconded the Motion. The roll being called upon the question of adoption of the Resolution by the Township Fiscal Officer, the vote resulted as follows:

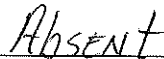
Trustees: Willsey A4E Wurzelbacher Absent Yordy A4E

Adopted at the meeting of the Board of Trustees this 3rd day of April, 2014.

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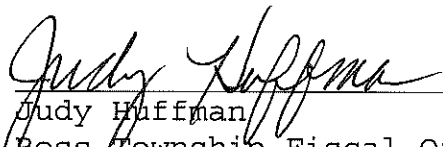

Ellen Yordy, President


Thomas Willsey, Vice President


Raymond Wurzelbacher, Trustee

AUTHENTICATION

This is to certify that this resolution was duly adopted by the Board of Trustees, and filed with the Ross Township Fiscal Officer, this 3rd day of April, 2014.


Judy Huffman
Ross Township Fiscal Officer

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Governor **John R. Kasich**
Administrator/CEO **Stephen Buehrer**
ohiobwc.com
1-800-OHIOBWC
Phone: 614-995-8622
Fax: 614-365-4974

April 01, 2014

Steve Miller
Ross Township Board of Trustees
3133 Hamilton Cleves Road
Hamilton, OH 45013

Policy number: 30921004
Application number: 00-9253

Dear Steve Miller:

Congratulations! We have approved Ross Township Board of Trustees's application requesting \$40,000.00 for the safety intervention item(s) listed below. Your matching amount is \$13,333.00.

- 2 Powered Load Systems.

You may expect to receive your award within six weeks from the date of this letter. If you enrolled in electronic funds transfer, you may expect direct deposit into the account specified on your vendor information form within six weeks from the date of this letter.

When you **receive your grant**, you must complete the action steps as listed below.

1. Purchase the approved intervention equipment within 90 days from the date on the grant check.
2. Forward PAID IN FULL purchase documentation including all invoices showing a \$0 balance and proof of payment to BWC Safety Grants coordinator within 90 days of receiving BWC grant check.
3. Implement your intervention equipment.
4. Contact the BWC Division of Safety & Hygiene consultant who signed your application for a follow-up visit.
5. Submit eight (8) quarterly reports over the course of two (2) years with the first report due 90 days after implementation of your intervention. Additionally, submit an annual case study and Cost Benefit Analysis (CBA) due at the end of the first year of quarterly reporting.

Please see the enclosed *Employer Action Steps* for details on the above items.

*Beginning July 1, 2013, employers participating in the BWC Safety Grant program may be eligible to apply for up to \$40,000 per eligibility cycle as outlined in the grant application. Based on review of your payroll information for the last full year, your eligibility cycle is **10** years. For employers who previously received grant funds, the eligibility cycle will begin on the date of the earliest check date.*

After distribution of the grant funds for this request, you have \$0 available in your current eligibility cycle.

BWC stands ready to assist you with your safety needs. If you would like to speak with a Division of Safety & Hygiene consultant or have any questions about the Safety Grants program, please call 1-800-OHIOBWC, and listen to the options.

Sincerely,



Ibraheem (Abe) Tarawneh, PhD
Superintendent
Division of Safety & Hygiene

Enclosure

cc: BWC Finance Division
BWC Field Operations
File

Employer Action Steps

Steps	Action steps	Date completed
1	Purchase the approved intervention. You must make the intervention purchase within 90 days of the date on the grant check. Your participation in the SafetyGRANT\$ program commences on the date of the grant check.	
2	<p>Within 120 days after the date of the grant check, you must provide BWC with the following:</p> <ul style="list-style-type: none"> ◇ A check for all unused grant monies; ◇ A copy of the originally approved budget; ◇ Original paid itemized invoices(s) pertaining to all equipment purchased. Paid itemized invoices must show \$0 balance owed; ◇ Copies of all canceled check(s) or online bank statements issued that demonstrate that you paid all invoices associated with the intervention in full, and all BWC and employer contributions were fully used in the manner intended. <p>Forward the aforementioned documentation to BWC SafetyGRANT\$ program, 13430 Yarmouth Drive, Pickerington, Ohio 43147-8310 c/o SafetyGRANT\$ program coordinator.</p>	
3	Contact the Division of Safety & Hygiene consultant who signed your application once you implement your intervention. The consultant will visit your workplace and complete a post-intervention survey on site. The consultant will then submit the completed survey to the SafetyGRANT\$ program coordinator.	
4	Ninety days after you begin use of the intervention, submit the first quarterly report to us electronically through our Web site at ohiobwc.com . From the home page, click Safety services, SafetyGRANT\$, and then Click here to access Safety grant reporting. Please follow the instructions for entering your data. You will need to have the application number included in this letter to submit the data electronically.	
5	Submit consecutive quarterly reports for the remainder of the two-year period (eight reports total).	
6	Submit one-year case study including Cost Benefit Analysis (CBA). Electronic templates of both the case study and CBA are available at ohiobwc.com ; Safety services, SafetyGRANT\$. Send the completed case study <u>and</u> CBA to BWC SafetyGRANT\$ program, 13430 Yarmouth Drive, Pickerington, OH 43147-8310 c/o SafetyGRANT\$ program coordinator, or send a fax to 614-365-4972 one year after the implementation date.	
7	Program completed upon submission of final (eighth) quarterly report.	

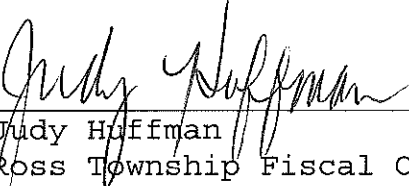
(Note: Employers who fail to adhere to the regulations, terms and/or conditions of the SafetyGRANT\$ program may be required to reimburse us, up to the full amount of the grant, and may face civil and/or criminal sanctions.)

CERTIFICATE AS TO COPY,
ORIGINAL ON FILE

STATE OF OHIO, COUNTY OF BUTLER, SS:

I, Judy Huffman, Fiscal Officer of the Board of Township Trustees of Ross Township, in said county, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original Resolution now on file with said Board, that the foregoing has been compared by me with said original and copied from the original document, and that the same is a true and correct copy thereof.

This 3rd day of April, 2014.



Judy Huffman
Ross Township Fiscal Officer

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