

**MINUTES
REGULAR MEETING
JANUARY 2, 2014**

The Ross Township Board of Trustees met in regular session to transact business for Ross Township.

ROLL CALL

Present - Raymond J. Wurzelbacher, Thomas E. Willsey and Ellen Yordy.

PROCEDURAL ACTION

Motion 14-001 Upon motion by Trustee Wurzelbacher and seconded by Trustee Willsey, the Board nominated and appointed Trustee Yordy to serve as President of the Board of Township Trustees for the fiscal year ending December 31, 2014. The vote of the Board shows as follows: Trustee Wurzelbacher and Trustee Willsey voted yes; Trustee Yordy abstained; which motion carried.

Motion 14-002 Upon motion by Trustee Wurzelbacher and seconded by Trustee Yordy, the Board nominated to Trustee Willsey to serve as Vice President of the Board of Township Trustees for the fiscal year ending December 31, 2014. The vote of the Board shows as follows: Trustee Wurzelbacher and Trustee Yordy voted yes; Trustee Willsey abstained; which motion carried.

Newly appointed President Yordy assumed the duty of conducting the meeting.

Motion 14-003 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on December 21, 2013. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-004 Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to approve the minutes of the Regular Meeting held on December 21, 2013. The vote of the Board shows as follows: All present voted yes, which motion carried.

Fiscal Officer Judy Huffman reported as of this date the township has on deposit \$3,256,213.56. She provided the Board with copies of the Bank Reconciliation Statement and the Cash Summary by Fund Report for December, 2013.

Dave Brown, representing the Butler County Auditor, announced the following 2014 program deadlines: filing for homestead exemption, June 2nd; obtaining dog tags, January 28th (fees double after that date). He also announced that the reappraisal of Ross Township properties has been completed but does not have any statistical data as of this date.

DEPARTMENT REPORTS

Administration - Bob Bass provided an explanation for adoption of the annual financial, housekeeping, internet

auctions, and staffing levels and pay rates resolutions; as well as resolutions to amend fund revenues, rescind Resolution 2013-071, and declare a nuisance at 3571 Kirchling Road.

Fire Department - Chief Steve Miller presented the monthly report for December, 2013; and asked the Board to hire Jeremy Waldroff from volunteer status to part time Firefighter/EMT at \$11.22 per hour.

Road Department - Road Superintendent Paul Bulach was absent due to inclement weather.

Police Department - no report

PUBLIC PARTICIPATION - none

OLD BUSINESS - none

NEW BUSINESS

Announcements

Trustee Yordy provided a reminder that future Board of Trustee meetings will convene at 6:00pm until further notice and that the January 16th meeting is rescheduled to January 15th to avoid a conflict with the meeting of the Butler County Township Association.

Correspondence

Megan Hoock sent a letter requesting the Board to remove the assessment placed on her property at 2160 Morrow Trail due to extenuating circumstances created by a clerical error. The Board discussed this issue and agreed to act on the request at Resolution No. 2014-006.

Legislation

Purpose - The following resolution adopts annual fiscal policies pertaining to purchase orders and the Fiscal Officer's fund transfer authority for fiscal year 2014.

Resolution 2014-001 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution setting the amount for purchases requiring a purchase orders and granting authority to the Fiscal Officer to move funding from one line item to another, within the same fund. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - The following resolution adopts annual housekeeping policies to establish the schedule for meetings of the Board of Trustees, confirm appointments to various Boards or Committees, establish holidays and adopt an Elected Official's Travel Expense Policy for fiscal year 2014.

Resolution 2014-002 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution establishing the schedule for meetings of the Board of Trustees, confirming appointments to various Boards or Committees, establishing holidays and adopting an Elected Official's

Travel Expense Policy for fiscal year 2013. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - The following resolution establishes procedures and authority for conducting internet auctions for the sale of unneeded, obsolete or unfit Township personal property throughout 2014.

Resolution 2014-003 Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted on the adoption of a resolution declaring intent to conduct an internet auction for the sale of unneeded, obsolete or unfit Township personal property effective until December 31, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - The following resolution sets the pay rate for the hiring of a new Police Chief within the Police Department.

Resolution 2014-004 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution adopting staffing levels and pay rates for fiscal year ending December 31, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - The following resolution reduces revenue in the Fire Explorer, Shop with a Cop and Fish with a Cop funds.

Resolution 2014-005 Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted on the adoption of a resolution amending revenue in various funds, and requesting an Amended Certificate of Estimated Resources from the Butler County Auditor. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - The following resolution rescinds Ross Township Board of Trustees Resolution Number 2013-071 and removes the assessment at 2160 Morrow Trail attributed with that resolution.

Resolution 2014-006 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution rescinding Ross Township Board of Trustees Resolution Number 2013-071. The vote of the Board shows as follows: All present voted yes, which motion carried.

Purpose - The following resolution declares a nuisance for accumulated debris, excessive vegetation and/or junk motor vehicle at 3571 Kirchling Road.

Resolution 2014-007 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution declaring a nuisance for accumulated debris, excessive vegetation and/or junk motor vehicle at 3571 Kirchling Road. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-005 Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to approve the following voucher/warrants totaling \$48688.88 and authorize payment:

NUMBER	PAYEE	AMOUNT
1461-2013	AFLAC	\$27.32
1462-2013	CITY OF CINCINNATI	\$4.24
1463-2013	CITY OF HAMILTON	\$490.04
1464-2013	CITY OF MASON	\$11.62
1465-2013	CITY OF TRENTON	\$82.65
1466-2013	OHIO SCHOOL DISTRICT INCOME TAX	\$498.15
1467-2013	STATE OF OHIO DEPT OF TAXATION	\$2,546.29
1468-2013	OHIO POLICE & FIRE PENSION FUND	\$1,705.96
1469-2013	OPERS	\$10,118.49
1485-2013	CITY OF TRENTON	\$0.36
1486-2013	IRS	\$145.49
1487-2013	OHIO SCHOOL DISTRICT INCOME TAX	\$4.55
1488-2013	STATE OF OHIO DEPT OF TAXATION	\$3.64
40636	IRS	\$46.32
40637	JAMES FLETCHER	\$175.78
40638	PAUL BULACH	\$562.51
40639	ARSLAN TAILORING CO	\$4,530.00
40640	DETROIT SALT CO LLC	\$4,891.97
40641	EMERGENCY MEDICAL PRODUCTS INC	\$317.52
40642	ESRI	\$415.00
40643	MEDICOUNT MANAGEMENT	\$1,023.39
40644	OHIO STATE FFS' ASSOCIATION	\$100.00
40645	PHYSIO-CONTROL INC	\$280.00
40646	STAPLES ADVANTAGE	\$318.77
40647	STAR 2 STAR COMMUNICATIONS, LLC	\$187.03
40648	SURDYKE, DOWD & TURNER CO., LPA	\$385.75
40649	TIME WARNER CABLE	\$149.40
40650	WAYNE'S GARAGE LLC	\$244.04
40651	WEX BANK	\$1,415.82
40652	AFLAC	\$54.64
40653	CHIEF STEVE MILLER	\$72.50
40654	IRS	\$4,989.19
40655	KEMBRA CREDIT UNION	\$425.00
40656	OHIO CHILD SUPPORT PMT CENTRAL	\$663.92
40657	AIRGAS GREAT LAKES	\$68.82
40658	AT&T MOBILITY	\$865.62
40659	BUTLER RURAL ELECTRIC COOP., INC.	\$175.00
40660	COX OHIO PUBLISHING	\$815.00
40661	DUKE ENERGY	\$451.69
40662	FIFTH THIRD BANK	\$2,743.79
40663	FINLEY FIRE EQUIPMENT	\$234.36
40664	KRISTEN L. GILLUM	\$120.00
40665	JEFF CLARK	\$251.20
40666	RUMPKE HYDRAULICS, INC.	\$195.37
40667	THE VENICE CORNERSTONE	\$65.00
40668	TRACTOR SUPPLY STORE	\$29.97
40669	VERIZON WIRELESS	\$15.08
40670	VISION SERVICE PLAN - (OH)	\$157.09
40671	WAYNE'S GARAGE LLC	\$125.00
40672	WEX BANK	\$1,863.33
40673	WEX BANK	\$1,897.93
40674	WINELCO INC	\$500.00
40675	COMWARE	\$1,310.00

The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-006 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to hire Darryl Haussler to the position of Chief of Police at the annual rate of \$58,000. The hiring of Chief Haussler allows for three weeks of vacation; carries a one year

probationary period; and is in accordance with the most recent staffing level and pay rate resolution. The vote of the Board shows as follows: All present voted yes, which motion carried.

Trustee Yordy then swore in Haussler under the Police Chief's Oath of Office.

Motion 14-007 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to hire Jeremy Waldroff to the position of Fire Fighter/Emergency Medical Technician at the hourly rate of \$11.22. The hiring carries a one year probationary period and is in accordance with the most recent staffing level and pay rate resolution. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-008 Upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to vacate and eliminate the position of Interim Police Chief in accordance with the most recent staffing level and pay rate resolution. The motion also returns Mike Broughton to the position of Part-Time Police Officer. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-009 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to set a meeting of the Ross Township Records Commission to be held on Wednesday, January 15, 2014 at 5:30PM at the Ross Township Fire Station #1. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-010 Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to reschedule the date only, for the meeting of the Ross Township Board of Trustees from Thursday, January 16, 2014 to Wednesday, January 15, 2014. The vote of the Board shows as follows: All present voted yes, which motion carried.

Motion 14-011 There being no further business to come before the Board at the time; upon motion by Trustee Yordy and seconded by Trustee Wurzelbacher, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, which motion carried.

The next meeting of the Ross Township Records Commission will be held on January 15, 2014 at 5:30 pm at the Ross Fire Station #1.

The next regular meeting of the Ross Township Board of Trustees will be held on January 15, 2014 at 6:00 pm at the Ross Fire Station #1.

ROSS TOWNSHIP BOARD OF TRUSTEES

Ellen Yordy

President

Thomas E. Willsey Vice President

Raymond J. Wurzelbacher Trustee

ATTEST:

Judy Huffman Fiscal Officer